

APPLICATION TO RENT-NON REFUNDABLE FEE \$30.00 PER PERSON

Dunkel Company
381 W. Third Ave.
Columbus, OH 43201
Phone: 614-291-7373
Fax: 614-291-7320
dd@dunkelco.com

Office Use Only
Date/ Time Received
Application Fee Paid
Driver's License
Deposit Paid

ONE APPLICATION PER PERSON, UNLESS MARRIED WITH JOINT CREDIT HISTORY

Do you have any pets? NO () YES() CAT () DOG () We have a \$100.00 pet deposit and charge an additional \$25.00 per month for a pet. WE DO NOT allow pets in all our units. Please be sure to check with the rental office for pet availability.

Property Location Monthly Rent \$ Security Deposit \$
Number of Bedrooms Maximum Number of Occupants Date Available
Marital Status: Married Single Divorced Separated

APPLICANT'S NAME Date of Birth
Last First Middle Initial

Daytime Phone: () Home Phone: () Soc. Sec. #

Applicant Email: Are you a U.S. Citizen? YES () NO ()

APPLICANT: Drivers License # Spouse: Drivers License #

SPOUSES NAME Date of Birth
Last First Middle Initial

Daytime Phone: () Soc. Sec. #

Spouse Email: Are you a U.S. Citizen? YES () NO ()

List Occupants/Roommates other than yourself that will be living in this unit:

Name Age Relationship

Name Age Relationship

Present Address City State Zip

Rent \$ Present Owner Owner's Phone # ()

Address City State Zip Moved In:

Previous Address City State Zip

Rent \$ Present Owner Owner's Phone # ()

Address City State Lived there from: to

Applicant's Employer Employment Telephone # ()

Hire Date: Supervisor's Name Monthly Income (gross)

Previous Employer Employment Telephone # ()

Hire Date: Supervisor's Name Monthly Income (gross)

Spouse's Employer Employment Telephone # ()

Hire Date: Supervisor's Name Monthly Income (gross)

EMERGENCY (List relative who does not reside on premises with applicant)

CONTACTS Name Phone #

Address Relationship to applicant

BANK Bank Name _____ Checking Account # _____
Bank Name _____ Savings Account # _____

RENTAL CRITERIA

1. Below are some of the guidelines in our manual for renting apartments:

- A. Eviction within the last 4 years is automatic disqualification. Co-Signer not an option.
- B. You can not owe another landlord money within the past 7 yrs. Automatic disqualification unless paid in full within 24 hrs. of submitting application.
- C. You can not be a sexual offender or have certain criminal convictions. Ask for details if you fell into this category. Automatic disqualification. Co-Signer not an option.
- D. You must gross 3-4 times the monthly rent and be employed in Central Ohio.
- E. Applicants with more bad credit than good will be required to get a cosigner.
- F. All occupants over the age of 18 must complete an application and pay the fee.
- G. If you are not a U.S. Citizen we require a copy of your Passport or Visa.

2. A copy of your Drivers Licenses is needed. We prefer to receive that upon receipt of your application. If this is not possible, we must receive it at the lease signing.

3. Completed applications are processed in the order received. To be complete, the application must be filled out in full and signed with a paid application fee. Faxed applications are not complete until the fee is received

4. I hereby deposit with owner/agent the sum of _____ as a security deposit on the above premises pending execution of credit references and lease agreement. This deposit will be refunded if this application is not approved, providing **I have answered all questions truthfully and correctly**. I understand that this deposit is **NON-REFUNDABLE** if this application is approved and I decide not to execute the lease. The lease must be executed within **five days** of verbal acceptance or the security deposit shall be forfeited and the unit shall become available to others for rental purposes.

CONSENT AGREEMENT

I/we do hereby consent to and authorize any representative of **David B. Dunkel** and or their agents to obtain, verify and exchange information on and reports concerning me as are maintained by, but not limited to: city, county, state, federal law enforcement agencies, credit reporting agencies, present and/or past employers, present and/or past residences.

Furthermore I hereby release and hold harmless: agents, owners, and affiliates of, but not limited to their offices, directors, employees, agents, law enforcement agencies, credit reporting agencies, present and/or past employers, present and/or past residences. I understand that any information obtained may be considered by **David B. Dunkel** and/or their agencies upon request, from and against and all claims, demands suits or expenses arising from related to the content validity or handling of said report.

A payment of \$30.00 per person is included and made for the purpose of verifying the information included on this application. I understand this application will not be processed without an application fee and a dated signature. I also understand this fee is **NON-REFUNDABLE** under any circumstances.

I HAVE READ AND UNDERSTOOD ALL OF THIS APPLICATION.

Signature _____ Date _____

Signature _____ Date _____